**Monarch Band Boosters Meeting Minutes**

June 19, 2019 6:30pm Regular Meeting

Home of Andy Meseck, Louisville, CO

**Attendance:** Michelle Gussenbauer, Tim Johnson, Libby Locker, Andy Meseck, Laura Nevitt, Chuck Stephen, Tiffany Voeller, Brenda Weissmann, Paul Weissmann

**Prior Business:**

**-*Minutes Approved from May Meeting –*** The May 15th Meeting Minutes were approved – Libby Locker motioned, Andy Meseck seconded.

**-*Review Key Action Items***

***–*** *Status of Logos on Trailer* - Mr. Stephen's contact cannot print the logos large enough for the trailer. Andy will try to get in touch once again with Summit Graphics, or will start looking for a different company.

***–*** *Semi and Trailer Drivers* - Tim reported that there are 4 possible drivers, 3 have their CDL. They will be training after July 4th. Mark Spangler would like to be on call for emergencies only. One of the new drivers should have the tags renewed.

***–*** *Disney Trip Updates* - There are about 125 students signed up, and 5 chaperones who are not teachers. Final numbers are due to the agent in August. Mr. Stephen has made the initial deposit of @ $20,000.00.

**Executive Reports:**

***President –*** Andy will discuss goals and planning for 2019-2020 during New Business.

***Vice President –*** Tim will begin sending out emails after the Board Meetings - we will be meeting on the 2nd Wednesday of the month at 7:00pm. Meetings will be held at Andy's during the summer, and back at Monarch during band season.

***Treasurer –*** The Board reviewed the Treasurer's Report submitted by Andrea. Currently the Disney Trip account does not reflect the amount collected from payments - Mr. Stephen will check in with Andrea. The Disney trip will cost $1,900.00 per student including the $200.00 deposit. The Executive Board still needs to fill out the forms for the Board of Directors insurance. Tim Johnson should be put on the bank accounts, Andy will assist with this.

***Communications Director –*** Brenda will continue to update Charms as information comes in and cross-check data with Libby's master Google Doc. Once class rosters are finalized, she will get band assignments in Charms.

***Director –*** Mr. Stephen purchased 6 new marching baritones at $1,700.00 a piece with 2-year warranties. It was more cost effective to purchase new ones, as they are no longer making parts for the old ones, so maintenance would be difficult. He hopes to make $1,000.00 to $2,000.00 on the sale of the old baritones. Mr. Stephen has been looking at numbers on retention of students in the band program, and is considering requiring students in concert and jazz bands to participate in marching band. He has Mr. Anderson's support for this plan. Data shows that 85% of students who participate in marching band remain in the band program all four years; on the other hand, those who do not participate quit the program by their sophomore year. Mr. Stephen believes that as this plan progresses over four years, the numbers in marching band will increase. Fairview and Centaurus High Schools already have this requirement in place. As the number of students in marching band goes up, our fees will decrease.

**Fundraiser Chair Reports:**

***Scrip –*** No update.

***Tag Day –*** Tim is getting quotes for the door hanger - Minuteman in Broomfield can print in color with a glossy finish, and can also print the QR code. Office Max is limited on graphics and can only print 2,000. We will change the text to Band Boosters on the new door hangers. Tim will also pick up the application for the Superior permits. We will be looking for Tag Day volunteer drivers who have completed the BVSD background check. Andy will reprint the maps and help with Tag Day planning. Tim will address having a banner on the website with Beverly.

***Peach Sale –*** 100 yard signs have been ordered. The Board discussed a distribution plan including the upcoming Mom's Night and the July mini-camp. An email will be sent out to remind people to pick up a yard sign. The yard signs have to be on private property, and will be returned to be used next year. Tiffany will meet with Kathryn to work on the marketing plan, and will talk to Beverly about online and manual payments. A few drivers will be recruited to deliver on the 9th or 10th once they know the exact delivery date. They will forward the delivery addresses to Andy a couple days prior so he can map out a delivery route.

**Current Ensemble and Representative Reports:**

***Concert Band –*** Need new Rep (in August)

***Jazz Band –*** Need new Rep (in August)

***Indoor Percussion –*** Gussenbauers

***Color Guard/Winter Guard –*** Rachel Nussbaum

***Marching Band –*** Libby Locker - Libby is collecting Commitment Forms and will reach out to individuals soon - there are @ 30 outstanding forms - Mr. Stephen will assist with this. She also has sent an email to section leaders to ask them to help collect forms. She will start reminders about fee payments in July, and try to get some collected before July camp. Rental fees have been coming in for brass - these go toward instrument repair and purchase.

***Marching Festival –*** Paul Weissmann – Festival planning is on track. We still need apprentices - Concessions and Parking primarily - he will be reminding people in July. Paul will need a band count to rough in a schedule. He has the judges list, and they have been contacted. There are likely 7 less bands then last year, so we will plan on finishing before dark. Mr. Stephen is reaching out to the Directors. We had great feedback from last year - and it is an opportunity for them to play in the same stadium as Regionals, so we are hoping to recruit more bands.

**New Business – Updates and Discussion:**

*Goals and Planning for 2019-2020 School Year-* Andy opened the floor for discussion on ways the Boosters can improve fundraising, parent morale and student retention.

*Marching Band Parent Rep:* At the Executive level he would like to see the Marching Band Parent Rep become a voting member since this role takes on a considerable amount of work. This Rep should be able to vote on finances, reorganization, etc. If the Marching Band Parent Rep became a voting member, it would also become a five person board so any tie votes would be avoided. This change will be proposed at the July meeting, and voted on in August.

*Assistant Treasurer:*  We should work to formalize this role so the Treasurer can have an assistant. Part of the reason that the split was made from the Music Boosters was to alleviate the workload of the Treasurer. We will address this further when Andrea can provide more input.

*Fundraising/Booster Rep:* The group discussed the possibility of the Band Boosters joining the Monarch Boosters as an organization, like MIP did last year before the winter fundraiser. This way we could secure higher end silent auction items for a much larger audience. It may be possible that a parent who is also invested in the general Boosters for another sport or club would be willing to attend the monthly meetings. The Monarch Boosters provide grants of up to $1,500.00 - MIP received a $1,000.00 grant last year. This could be an opportunity to raise money while not continually drawing from the same resources.

*Fundraising/Disney:* Mr. Stephen will meet with the other performing arts teachers to figure out 2 fundraising opportunities that the students can participate in before the Disney trip.

*Fundraising/Events:* We have solid events on the calendar for now including Tag Day, the Mattress Sale and the Peach Sale and don't need to add any additional big events.

*Additional Positions:* A Facilities Manager that could meet with key people before events to coordinate food and transportation, and additional help with Food & Hospitality were discussed.

*Volunteers/Parent Support:* We encourage parents to eat with sections during the parent picnic to get to know people better and be more comfortable asking questions - making it less intimidating. We are always looking for ways to encourage parents to attend marching band events and have fun while getting involved. Contact Andy if there are any suggestions before band camp. Tim would like to have the Board and Parent Reps wear name tags at these events.

*Announcements:* Monarch has hired a new Choir director, and Mr. Kempsell has accepted a position at Eldorado K-8.

Tim Johnson made a motion to adjourn, Libby Locker seconded, and the meeting was adjourned at 8:19 pm.